

MINUTES of a MEETING of the HUMAN RESOURCES & GOVERNANCE COMMITTEE of Bourne Town Council held on Tuesday 27th August 2019 at 5.00pm, at the SK Community Point

(Recorded by Town Clerk)

Present: **Chairman** Cllr R McKinney
 Councillors C Pattison A Kelly P Knowles

 Clerk I Sismey 0 member of the public

264HR TO RECEIVE/APPROVE REASONS FOR APOLOGIES FOR ABSENCE

Proposed Cllr C Pattison, seconded Cllr P Knowles and unanimously

RESOLVED: To Approve the reasons for apology for absence from Cllr P Fellows

265HR TO RECEIVE DECLARATIONS OF INTEREST

Non-Pecuniary Cllr R McKinney Re Agenda Item 8

266HR TO CONSIDER REQUESTS FOR DISPENSATION

No written or verbal requests had been received

267HR INDICATION BY MEMBERS OF THE PUBLIC WISHING TO SPEAK ON AGENDA ITEMS

There were no members of the public present

268HR TO ADOPT THE NOTES OF THE MEETING HELD ON 24th JUNE 2019 AS A TRUE RECORD AND TO RESOLVE FOR THE CHAIRMAN TO SIGN THEM

Proposed Cllr P Knowles, seconded Cllr A Kelly and unanimously

RESOLVED: To adopt the Notes as a true record and for the Chairman to sign them as the Minutes of the above mentioned meeting

269HR TO DISCUSS/REVIEW THE TOWN COUNCIL, RISK MANAGEMENT POLICY AND MANAGEMENT RISK ASSESSMENT AND RECOMMEND IT'S ADOPTION BY BOURNE TOWN COUNCIL

The documents were presented by the clerk for the member's consideration two amendments Were requested by those present.

Proposed Cllr R McKinney, seconded Cllr P Knowles and unanimously

RESOLVED: To **RECOMMEND** to Bourne Town Council the adoption of both the policy and the risk assessment as amended.

270HR TO RESOLVE WHETHER IN ACCORDANCE WITH SECTION 1 OF THE PUBLIC BODIES (Admission of Meetings) ACT 1960 THE PUBLIC AND PRESS SHOULD BE TEMPORARILY EXCLUDED FROM THE MEETING DUE TO THE POSSIBLE SENSITIVE NATURE OF THE FOLLOWING BUSINESS

It was not necessary to invoke this resolution as no members of the press or public were present.

271HR TO DISCUSS THE TOWN CENTRE CLEANER VACANCY AND MAKE RECOMMENDATIONS TO BOURNE TOWN COUNCIL

This item was presented to the members by the clerk who informed the members that the Proposal was to employ Tim Lee on a part time contract of 25hrs per week until the end of this Financial year.

Proposed Cllr P Knowles, seconded Cllr C Pattison

RESOLVED: To **RECOMMEND** to Bourne Town Council the employment of Mr Lee on the above basis

Proposed Cllr P Knowles, seconded Cllr A Kelly

RESOLVED: To **RECOMMEND** to Bourne Town Council that the clerk is given discretion to employ the street cleaner for an additional 12 hours per week (on average) until the end of the financial year.

272HR TO DISCUSS ANY SUCH INFORMATION WHICH THE CHAIRMAN MAY LEGALLY BRING TO THE COMMITTEE'S ATTENTION

Cllr Kelly raised the issue of claims made by SKDC with regard to completed works in Bourne That did not reflect the reality of the situation.

There was general discussion around this contentious item and it was felt that we should monitor all claims for poor workmanship or areas where work needed to be completed by reporting these matters to SKDC and following up at a later date.

Due to there being no further business the Chairman declared the meeting closed at 17:37hrs