

MINUTES OF A MEETING OF THE FULL COUNCIL OF BOURNE TOWN COUNCIL HELD ON TUESDAY 13th JANUARY 2026 at 7:00PM AT THE COUNCIL OFFICES, 3 ABBEY ROAD, BOURNE

Present: Chair Cllr C Pattison

Councillors	Cllr P Fellows	Cllr H Crawford	Cllr B Johnson
	N Oglesbee	Cllr R McKinney	Cllr B Baricz Hughes
	Cllr Z Lane	Cllr N Eveleigh	
	Cllr R Baker	Cllr J Brough	

(Recorded by Deputy Clerk)

25/066 To receive/approve reasons for Apologies for Absence.

Proposed by Cllr P Fellows, seconded by Cllr N Eveleigh and unanimously.

RESOLVED: To receive/approve reasons for Apologies for Absence
Cllrs A Kelly, S Mallett

25/067 To receive Declarations of Interest in accordance with The Localism Act 2011.

None

25/068 To consider requests for Dispensation.

None

25/069 To ask if members of the public, resident or employed within this Parish, Have any intention to speak under any Agenda items of this meeting (this will be to a maximum of 3 minutes).

There were no public present

25/070 To adopt the Notes of the Meeting held on 16th December 2025 as a true record and to resolve for the Chair to sign them.

Proposed by Cllr N Oglesbee, seconded by Cllr R McKinney. 1 abstention recorded.

RESOLVED: To adopt the Notes of the Meeting held on 16th December 2025 as a true record and to resolve for the Chair to sign them.

25/071 To receive reports, if any, by District/County Councillors or representatives On other Organisations.

Cllr S Woolley

- Lamppost in Dyke is being repaired 22 January. Dyke villagers are aware.
- I have been in discussions with the head of Highways regarding the blocked drains on Abbey Road. The necessary work is scheduled to take place next week.
- Discussions with Highways regarding Mill Drove are ongoing. We are exploring whether Mill Drove would be eligible for a weight restriction under the new traffic regulations. Hope to have this addressed through the committee process by the end of the month.
- Cedar Drive planning application is out again.
- Westbourne Park – A request for additional restricted parking in the vicinity of Westfield School has been made. However, one resident expressed opposition,

leading to the matter going through the committee process, which has resulted in a delay in the work.

Cllr K Redfern

- West Road – crossing; no budget for a puffin crossing but zebra crossing might be possible if funding is available.
- Reports of anti-social behaviour at Owen Court. Trying to assist, SKDC are aware.
- A resident had issues with a dyke flooding behind their property this is now resolved.
- Abbey School is ceasing their holiday clubs and residents have approached Cllr Redfern to ask for his assistance – trying to compile a list of alternatives.

Cllr R Baker

- Planning legislation changes are in the pipeline around housing need and how authorities can allocate housing and identify need. This is wrapped up around a change to conditions particularly changes to planning committees and a national scheme of delegation, this means a lot more must automatically be delegated to planning officers NOT the planning committee some changes in what mandatory training looks like for the committees. Government is concerned over how planning decisions are being made by committees. Government want development applications referred directly to them, if a council planning committee is minded to refuse but that application is for 150 houses or more particularly if the officers have advised this be accepted. Very strong message coming from Government don't block development. Changes to special development strategy which will go to the Combined Authority. This strategy will dictate district planning and is a return to regional planning. The combined authority will decide how many homes are built in different areas. The change in approach will be implemented within the year.
- Anglian Water and the National Grid have made a number of representations to MHCLG, Mayor, combined authority and other people in planning raising concerns that they will not be able to meet need, meet capacity for water and electricity in some areas based on proposed development. Councils will be forced to develop less desirable sites. SKDC will still need to provide a defined number of houses
- Met with Emma Whittaker the officer who heads up planning for SKDC. Agreed to meet with BTC to discuss Regulation 18 and 19 and field any other queries. Offered outline training for planning to interested members
- The waste policy is currently being updated. One of the proposed amendments is to change the frequency of the green waste collections during the winter period (no January/February pickups from 2027).

Cllr H Crawford

- Last week, during an events meeting, provisional dates were established for upcoming activities: the **Picnic in the Park on 20th June 2026** and the **Christmas Market on 28th November 2026**.
- Market traders will have the opportunity to utilise free stalls while the Town Hall is undergoing refurbishment.
- SKDC will be increasing the funding available for Community Grants

Cllr N Eveleigh

- A discussion regarding the crossing from Elsea Park to West Road took place at an Elsea Park Community Trust meeting, and they are pleased to offer their support.
- There is an issue with drainage at the APG pitch in Elsea Park. The contractors responsible for the installation have been contacted to address the problem.

Cllr B Johnson

- Update on Emergency Plan. The tabletop exercise will be conducted in clusters to accommodate demand. Still waiting on dates from the LRF.

25/072 To receive the Notes/Minutes of the Standing Committees.

- a) Highways & Planning 2nd September 2025 – 0 recommendations made outside delegated powers
- b) Amenities 23rd September 2025 - 0 recommendations made outside delegated powers
- c) Finance & General Purposes 14th October 2025 – 6 recommendations made outside delegated powers
- d) Highways & Planning 28th October 2025 - 0 recommendations made outside delegated powers
- e) Finance & General Purposes 18th November 2025 - 0 recommendations made outside delegated powers

Proposed by Cllr B Johnson, seconded by Cllr H Crawford

RESOLVED: To receive the Notes/Minutes of the Standing Committees

25/073 To Adopt the recommendations made by the Committees

- 1) 2994F – Finance & General Purposes – To approve the accounts for payment

Proposed by Cllr R McKinney, seconded by Cllr B Johnson and unanimously

RESOLVED: To approve accounts for payment.

- 2) 2995F – Finance & General Purposes - To approve the accounts for payment

Proposed by Cllr R McKinney, seconded by Cllr N Oglesbee and unanimously

RESOLVED: To approve accounts for payment

- 3) 2996F – Finance & General Purposes – To approve the accounts for payment

Proposed by Cllr N Oglesbee, seconded by Cllr B Baricz Hughes and unanimously

RESOLVED: To approve accounts for payment

- 4) 2999F - Finance & General Purposes – To approve Dyke Village Hall Grant Application

Proposed by Cllr B Johnson, seconded by Cllr H Crawford and unanimously

RESOLVED: To approve the Dyke Village Hall Grant

- 5) 3000F – Finance & General Purposes – To approve expenditure relating to the towns Christmas Lights

Proposed by Cllr H Crawford, seconded by Cllr B Johnson and unanimously

RESOLVED: To approve expenditure relating to the Christmas Lights

- 6) 3001F – Finance & General Purposes – To approve expenditure relating to the BPNP consultation

Proposed by Cllr R McKinney, seconded by Cllr N Oglesbee and unanimously

RESOLVED: To approve expenditure relating to the BPNP consultation

25/074 To agree the Finance & General Purposes Committees recommendation of the 2025/26 funding for the CA service in Bourne

Proposed by Cllr R McKinney, seconded by Cllr J Brough. 1 abstention

RESOLVED: To approve 2025/26 funding of £5000 for the CA service in Bourne

25/075 To agree the Finance & General Purposes Committees recommendation of payment for repairs to the rear wall of the South Street Toilets

Proposed by Cllr Z Lane, seconded by Cllr B Baricz Hughes. 1 abstention.

RESOLVED: To approve payment of £3000 for repairs to the rear wall of the South Street Toilets

25/076 To receive and adopt the Employee Handbook as recommended by the HR & G Committee

Proposed by Cllr B Johnson, seconded by Cllr R McKinney. 1 abstention.

RESOLVED: To receive and adopt the Employee Handbook as recommended by the HR & G Committee

25/077 To receive and adopt revised staff contracts as recommended by the HR & G Committee

Proposed by N Eveleigh, seconded by Cllr R McKinney. 1 abstention.

RESOLVED: To receive and adopt NALC model staff contracts as recommended by the HR & G Committee.

25/078 To approve the financial budget and associated Precept request for the Year 2026/2027

Proposed by R McKinney, seconded by Cllr N Oglesbee. 1 abstention.

RESOLVED: To approve the financial budget and associated Precept request for the Year 2026/2027. This year's precept shows a percentage increase of 11.16% which equates to £4.92 a year for a Band D property or 41p per month.

25/079 Vote to exclude the press and public from agenda item 15 and to exclude details of the debate from the public minutes for reasons of commercially, legally or personally sensitive information under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) Act 1985.

Proposed by Cllr P Fellows, seconded by Cllr N Eveleigh and unanimously.

RESOLVED: Vote to exclude the press and public from agenda item 15

25/080 To answer questions from Councillors (Councillors to submit questions in writing at least 2 days prior to the meeting)

After discussion Cllr H Crawford withdrew her question.

Proposed by Cllr R McKinney, seconded by Cllr R Baker and unanimously.

RESOLVED: Clerk to source training on GDPR, Nolan Principles and Code of Conduct for members.

25/081 To discuss and such information which the Chair may legally bring to the Councils attention.

Cllr C Pattison notified members about Cllr L Panrucker's resignation from Bourne Town Council. The Clerk has resumed work on a phased return basis, Cllr Pattison reminded members to schedule appointments in advance and to avoid arriving at the office without notice.

Due to there being no further items to discuss the Chair brought the meeting to a close at 21.05hrs.

