

**MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF
BOURNE TOWN COUNCIL HELD ON TUESDAY 14TH OCTOBER 2025 at 7:00PM AT THE
COUNCIL OFFICES, 3 ABBEY ROAD, BOURNE**

Present	Chair	N Oglesbee		
	Councillors	R McKinney	L Panrucker	N Eveleigh
		B Johnson	Z Lane	B Baricz Hughes
		S Mallett	P Fellows	

(Recorded by Council Support Officer)

2987F To receive/approve reasons for Apologies for Absence

Proposed by Cllr B Baricz Hughes, seconded by Cllr N Eveleigh and unanimously.

RESOLVED: To receive/approve reasons for Apologies for Absence from
Cllr's C Pattison, J Brough, H Crawford, R Baker and A Kelly.

2988F To receive Declarations of Interest in accordance with The Localism Act 2011

Cllr N Oglesbee	Non-Pecuniary	Agenda Item 13
Cllr L Panrucker	Non-Pecuniary	Agenda Item 13
Cllr B Johnson	Non-Pecuniary	Agenda Item 13

2989F To consider requests for Dispensation.

To be taken as above and members to be allowed to speak.

**2990F To ask if members of the public, resident or employed within this Parish, have any
intention to speak under any Agenda Items of this meeting (this will be to a maximum of
3 minutes).**

There was 1 member of the public present who possibly wished to speak on agenda item 14.

**2991F To adopt the Notes of the Meeting held on 16th September 2025 as a true record and to
resolve for the Chair to sign them.**

Proposed by Cllr R McKinney, seconded by Cllr B Johnson. There were 3 abstentions
recorded.

RESOLVED: To adopt the Notes of the Meeting held on 16th September 2025 as a true record
and for the Chair to sign them with one amendment.

**2992F To receive reports, if any, by District/County Councillors or representatives on other
Organisations.**

Cllr N Eveleigh reported that Cllr P Fellows will be attending the Elsea Park AGM as a District
Councillor. Cllr Eveleigh will attend as a BTC Representative but has also been asked to serve
as a Resident Representative. Should Cllr Eveleigh take on the role of Resident
Representative on the Elsea Park Committee, a new BTC representative will need to be
nominated. Cllr N Oglesbee recommended, if this occurs, the search for a new BTC
representative will be added to the agenda of an upcoming meeting.

2993F To answer questions from Councillors.

There were none.

2994F To adopt the Period Trial Balance and Bank Reconciliation – month ending 31.07.25 (month 4)

Proposed by Cllr B Johnson, seconded by Cllr L Panrucker, and unanimously.

RESOLVED: To adopt the Period Trial Balance and Bank Reconciliation – month ending 31.07.25 (month 4)

2995F To adopt the Period Trial Balance and Bank Reconciliation – month ending 31.08.25 (month 5)

Proposed by Cllr B Johnson, seconded by Cllr S Mallett, and unanimously.

RESOLVED: To adopt the Period Trial Balance and Bank Reconciliation – month ending 31.08.25 (month 5)

2996F To adopt the income and Expenditure budget report – month ending 31.08.25 (month 5)

Proposed by Cllr P Fellows, seconded by Cllr B Johnson, and unanimously

RESOLVED: To adopt the income and Expenditure budget report – month ending 31.08.25 (month 5)

2997F To receive the External Auditors final report for the year ending 31st March 2025.

Cllr N Oglesbee reported to members that we had received a clean audit.

Proposed by Cllr B Johnson, seconded by Cllr S Mallett

RESOLVED: To receive the External Auditors final report for the year ending 31st March 2025

2998F To receive an update on the skatepark CCTV grant application.

The Council Support Officer announced that the grant application to BUC was successful. All being well the Installation of the CCTV system is scheduled for November.

2999F To receive, discuss and, if appropriate, approve a grant application from Dyke Village Hall Committee

Cllr L Panrucker informed members that Dyke Village Hall has requested £4,500 to support their fundraising efforts aimed at replacing the heating system and installing solar panels. This initiative will future proof the building's use for years to come, ensuring that the hall remains a self-sufficient and valuable resource in times of emergency.

Cllr N Oglesbee, Cllr B Johnson, Cllr L Panrucker left the room at 7.35pm. Members discussed the size of the grant.

Cllr N Oglesbee, Cllr B Johnson, Cllr L Panrucker re-entered the room at 7.43pm

Proposed by Cllr R McKinney, seconded by Cllr P Fellows, 4 abstentions

RESOLVED: It was recommended by a majority vote to grant Dyke Village Hall Committee £3k.

3000F To receive information regarding Town Council Christmas Lights and if appropriate approve expenditure relating to the item.

Cllr P Fellows informed members that the new Christmas lights will not arrive in time for this year's installation. Consequently, we will have to use the old lights, which may require some maintenance and expenditure since not all existing brackets are secure, and several bulbs need replacement.

Proposed by Cllr B Baricz Hughes, seconded by Cllr N Eveleigh, 1 abstention

RESOLVED: To approve the expenditure relating to the Town Council Christmas Lights.

3001F To receive information regarding BPNP consultation and if appropriate approve expenditure relating to the item.

Cllr R McKinney informed the council that the Neighbourhood Plan consultation is set to commence in November. An estimated cost of £1,328.00 will be incurred for advertising, which includes distributing leaflets to 10,400 homes in the town, venue hire for in-person consultations, and the creation of posters and banners.

Cllr S Mallett emphasized the importance of demonstrating public engagement as part of the BPNP process, which is directly linked to the advertising efforts. Cllr Mallett also appealed for volunteers to help with the in-person consultations at Elsea Park, Dyke Village Hall, and the Corn Exchange

Proposed by Cllr P Fellows, seconded by Cllr N Oglesbee, 2 abstentions.

RESOLVED: To approve expenditure relating to the BPNP consultation.

3002F To discuss any such information which the chair may legally bring to the Council's attention.

The Chair informed the council that USB drives containing various HR&G documents would be distributed to all councillors for review.

Volunteers Needed:

- Stewarding for the Christmas Market on **29th November**
- Please inform Cllr P Fellows of your availability, especially during the peak hours of **4 PM to 5:30 PM**.

Additionally, invitations for the Mayor's Civic Dinner were handed out.

Due to there being no further items to discuss the Chair brought the meeting to a close at 20:12hrs.