

**MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF
BOURNE TOWN COUNCIL HELD ON TUESDAY 8th JULY 2025 at 7:00PM AT THE COUNCIL
OFFICES, 3 ABBEY ROAD, BOURNE**

Present	Chair	N Oglesbee			
	Councillors	B Johnson	H Crawford	R McKinney	A Kelly
		N Eveleigh	Z Lane	B Baricz	S Mallett
		L Panrucker	R Baker	Hughes	

(Recorded by Town Clerk)

2940F To receive/approve reasons for Apologies for Absence

Proposed by Cllr B Baricz Hughes, seconded by Cllr S Mallett, and unanimously.

RESOLVED: To receive/approve reasons for Apologies for Absence from Cllr's
P Fellows, C Pattison and S Giullari.

2941F To receive Declarations of Interest in accordance with The Localism Act 2011

None.

2942F To consider requests for Dispensation.

None.

2943F To elect a Finance & General Purposes Vice Chair for the year 2025/2026.

Proposed by Cllr H Crawford, seconded by Cllr S Mallett, and unanimously.

RESOLVED: To elect Cllr R McKinney as vice chair for the year 2025/2026.

**2944F To ask if members of the public, resident or employed within this Parish, have any
intention to speak under any Agenda Items of this meeting (this will be to a maximum
of 3 minutes)**

None present.

**2945F To adopt the Notes of the Meeting held on 20th May 2025 as a true record and to resolve
for the Chair to sign them.**

Proposed by Cllr R McKinney, seconded by Cllr S Mallett.

RESOLVED: To adopt the Notes of the Meeting held on 20th May 2025 as a true record and
for the Chair to sign them.

The clerk recorded 4 abstentions.

**2946F To receive reports, if any, by District/County Councillors or representatives on other
Organisations.**

Cllr H Crawford reported that the appeal was won against Aldi and gave thanks to all who
attended the Appeal Meeting. She had also been to view the new CCTC at Grantham Police
Station, with six cameras located in Bourne town centre.

Cllr N Eveleigh advised that he had been told by Lincolnshire Wildlife Trust that there was 419
hectares of land for sale on South Fen Road.

Cllr R McKinney informed members that Toolbar has now moved permanently from the
Football Club to Wake House.

2947F To answer questions from Councillors

There were none.

2948F To discuss invoice payments procedure.

The Clerk advised that at present there were difficulties with payment of invoices and the verification of payments.

Proposed by Cllr B Johnson, seconded by Cllr N Eveleigh, and unanimously.

RESOLVED: To change Standing Orders to enable the Town Clerk to make payments and to change the process for Councillors to check payments off against monthly statements.

2949F To receive information regarding office rent increase.

The Clerk advised that we had received notification from Eddisons, acting on behalf of SKDC, regarding our rent review and that the new rent of £1322 per annum would take effect from 1st July. The Clerk is going to email a list of ongoing issues with the office/building to Cllrs Baker and Eveleigh.

2950F To discuss setting up a Bourne Town Council WhatsApp group.

It was raised that sometimes the office need urgent responses to emails but emails are not being checked regularly by Councillors so items are being missed. It was suggested to set up a WhatsApp group to include the office and Councillors to improve communication and send reminders. It was raised that this group is not for socialising, just for council notices etc.

Proposed by Cllr H Crawford, seconded by Cllr S Mallett, and unanimously.

RESOLVED: To approve the setting up of a WhatsApp group by the office to include all Councillors.

2951F To resolve whether in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press should be temporarily excluded from the meeting due to the possible sensitive nature of the following item of business.

Proposed by Cllr B Johnson, seconded by Cllr A Kelly, and unanimously.

RESOLVED: In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was resolved that the public and press should be temporarily excluded from the meeting due to the possible sensitive nature of the business to be transacted.

2952F To discuss and agree internal staffing processes.

The Clerk advised that we needed to employ an extra member of staff temporarily to help with burials, where 2 staff were needed due to Health & Safety or for holiday cover.

Proposed by Cllr H Crawford, seconded by Cllr B Johnson, and unanimously.

RESOLVED: It was agreed to offer a 6 month, zero hour contract.

2953F To discuss any information which the Chair may legally bring to the Council's attention.

There was none.

Due to there being no further items to discuss the chair brought the meeting to a close at 19:51hrs.