

**MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF  
BOURNE TOWN COUNCIL HELD ON TUESDAY 18<sup>th</sup> MARCH 2025 at 7:00PM AT THE COUNCIL  
OFFICES, 3 ABBEY ROAD, BOURNE**

<b>Present</b>	<b>Chair</b>	<b>S Mallett</b>			
	<b>Councillors</b>	H Crawford	A Kelly	R McKinney	P Fellows
		N Oglesbee	Z Lane	L Panrucker	N Eveleigh
		R Baker	B Baricz		
			Hughes		

(Recorded by Town Clerk)

**2908F To receive/approve reasons for Apologies for Absence**

Proposed by Cllr R Baker, seconded by Cllr B Baricz Hughes. There was 1 abstention recorded.

**RESOLVED:** To receive/approve reasons for Apologies for Absence from Cllr's B Johnson, C Pattison and S Giullari.

**2909F To receive Declarations of Interest in accordance with The Localism Act 2011**

Cllr R McKinney	Non-Pecuniary	Agenda Item 11
Cllr B Baricz Hughes	Non-Pecuniary	Agenda Item 12
Cllr S Mallett	Non-Pecuniary	Agenda Item 12

**2910F To consider requests for Dispensation.**

To be taken as above and members to be allowed to speak.

**2911F To ask if members of the public, resident or employed within this Parish, have any intention to speak under any Agenda Items of this meeting (this will be to a maximum of 3 minutes)**

There was 1 member of the public present who did not wish to speak.

**2912F To adopt the Notes of the Meeting held on 25<sup>th</sup> February 2025 as a true record and to resolve for the Chair to sign them.**

Proposed by Cllr R McKinney, seconded by Cllr R Baker.

**RESOLVED:** To adopt the Notes of the Meeting held on 25<sup>th</sup> February 2025 as a true record and for the Chair to sign them.

**The clerk recorded 3 abstentions.**

**2913F To receive reports, if any, by District/County Councillors or representatives on other Organisations.**

Cllr P Fellows advised members that Jim and Brenda Jones retired from the Bourne Civic Society. It was agreed that Cllr H Crawford would send a card and flowers next week on behalf of Bourne Town Council.

Cllr H Crawford advised members that the Christmas Lights Grant has been approved.

Cllr A Kelly reported Emma Whittaker is trying to arrange a meeting to come and speak to those who wish with regards to the Aldi appeal.

Cllr R McKinney reported that the Toolbar Jobsfair today attracted over 280 people. There were 30 organisations present and they had positive feedback.

Cllr Z Lane advised that the Dyke Solar Farm application had been approved by Committee and the Limes Farm application is now in. The latter will be placed on the Full Council agenda for next week.

**2914F To answer questions from Councillors**

There were none.

**2915F To adopt the Period Trial Balance and Bank Reconciliation – month ending 28.02.25 (Month 11)**

Proposed by Cllr R Baker, seconded by Cllr Z Lane, and unanimously.

**RESOLVED:** To adopt the trial balance and the bank reconciliation – month ending 28.02.25

**2916F To adopt the Income & Expenditure Budget Report – month ending 28.02.25**

Proposed by Cllr Z Lane, seconded by Cllr R McKinney, and unanimously.

**RESOLVED:** To adopt the Income & Expenditure report for the period to 28<sup>th</sup> February 2025

**2917F To approve accounts for payment**

Proposed by Cllr N Eveleigh, seconded by Cllr B Baricz Hughes, and unanimously

**RESOLVED:** To approve the accounts for payment as listed

**2918F To receive, discuss and if appropriate, approve a grant for Toolbar**

Cllr R McKinney presented the application for Toolbar and then left the meeting:

Purpose of the grant: To go towards a range of costs including Public Liability Insurance, a career planning software licence and marketing

Total budget for 2025-2026 £3,829

Grant request £1,500

The latest accounts were provided for the Council.

It was agreed upon by members that this is a valuable service in the town.

Proposed by Cllr S Mallett, seconded by Cllr P Fellows, and unanimously.

**RESOLVED:** To approve a grant of £1,500 to Toolbar.

**2919F To discuss a potential grant application for Bourne Girlguiding**

Before a formal application is made, a potential grant application from Bourne Girlguiding to send 8 members of the local Rangers and Young Leaders to Discover Europe, was discussed.

It was agreed by most members that it was too small a group that would benefit, in order to consider for a grant. However, it was agreed to invite them to attend our events so they can fundraise there.

Proposed by Cllr B Baricz Hughes, seconded by Cllr N Eveleigh

**RESOLVED:** It was proposed and seconded that Bourne Town Council support a grant application if made. However, on being put to the vote, it was declared LOST.

**2920F To discuss a new grant scheme for military commemorations (for VE or VJ Day)**

The Clerk advised that there is a new grants scheme for military commemorations. Bourne Town Council cannot apply as one of the criteria is that the group applying has less than

£10,000 in their account. Would groups such as Dyke or Twenty Village Hall be able to apply?

Proposed by Cllr B Baricz Hughes, seconded by Cllr N Eveleigh and unanimously.

**RESOLVED:** We would put the information on our Facebook page and members would check with any groups that they are involved with if they can apply.

**2921F To receive an update on S106 (Eastgate) funds for Dyke gym equipment**

The Clerk confirmed that we have now received the £10,000 funds. The gym equipment has been ordered and it is provisionally planned to be installed on the Dyke playing field on the second week of May (2025).

Proposed by Cllr P Fellows, seconded by Cllr A Kelly and unanimously.

**RESOLVED:** To receive the above update.

**2922F To discuss any information which the Chair may legally bring to the Council's attention.**

Cllr A Kelly had forgotten to mention 3 things earlier under item 6, the Chair allowed them to be heard:

1. A member of the public has asked why the dog poo bins have been removed from the A15. Cllr A Kelly is going to speak to SK Waste regarding this issue. It was agreed to add this to the next Amenities meeting agenda.
2. It has been asked why we no longer accept cash in the office. It was stated that we are a cashless office but it will be monitored as to whether a card machine is required going forwards.
3. It was agreed to set up a Chapel Trust at the last Amenities meeting but she is worried about who is going to help to do this and no other option has been thought about. Again, it was agreed to add this to the next Amenities meeting.

The Chair confirmed that we now have the 2023 – 2024 Internal Audit Report. Generally favourable, it was noted that the website had not been up to date for minutes which has now been corrected. It was also noted that we should agree our precept at Finance first and then at Full Council before the Precept is submitted to SKDC. Next year's meeting schedule will take this into account.

The Clerk advised that SKDC have offered us the opportunity to purchase sand bags / Aqua Sacs to assist with any flooding issues. It was agreed to discuss fully at the next Full Council meeting after Councillors have thought about it and Cllr R Baker confirms why we are being asked to pay when last time they were free.

SKDC are looking to hold a Great Big Green Week event with a provisional date in Bourne of Friday 13<sup>th</sup> June, 10am to 2pm on the Rec. It was agreed to discuss fully at the next Full Council meeting.

The Aldi appeal has been booked for 23<sup>rd</sup> April for 2 days at the Bourne Corn Exchange. To be moved to next weeks Full Council meeting.

There was an incident at the office last Friday whereby the office staff felt vulnerable when dealing with a member of the public (it was noted that there was an incident in the autumn last year in the library and the Police had to be called). It was also witnessed by a Councillor that on Tuesday a member of the public pushed their way into the office past the office staff and let themselves in. The safety and security of office staff needs to be looked into and a solution sought. There is also the issue with other Council staff in the building letting members of the public into the building on days that the building is closed. Cllr A Kelly to speak to Karen

Whitfield and relevant Line Managers to see what can be done and then to be discussed at a future meeting once this has been done. In the interim, visits to the Council Office will be by appointment only and notices to this effect will be placed on the office door, outside notice board and Council Facebook page.

*Due to there being no further items to discuss the chair brought the meeting to a close at 20:21hrs.*