

MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF BOURNE TOWN COUNCIL HELD ON TUESDAY 17TH SEPTEMBER 2024 at 7:00PM AT THE COUNCIL OFFICES, 3 ABBEY ROAD, BOURNE

Present	Chair	S Mallett			
	Councillors	H Crawford	B Johnson	R McKinney	S Mallett
		B Baricz	N Oglesbee	Z Lane	N Eveleigh
		Hughes			
		L Panrucker	R Baker	S Giullari	A Willis
					(Recorded by Town Clerk)

2816F To receive/approve reasons for Apologies for Absence

Proposed by Cllr R McKinney, seconded by Cllr B Baricz Hughes and unanimously.

RESOLVED: To receive/approve reasons for Apologies for Absence from Cllr's P Fellows, A Kelly and C Pattison.

2817F To receive Declarations of Interest in accordance with The Localism Act 2011

<i>Cllr H Crawford</i>	<i>Non Pecuniary</i>	<i>Agenda Item 11</i>
<i>Cllr L Panrucker</i>	<i>Non Pecuniary</i>	<i>Agenda Item 11</i>
<i>Cllr N Oglesbee</i>	<i>Non Pecuniary</i>	<i>Agenda Item 11</i>
<i>Cllr B Johnson</i>	<i>Non Pecuniary</i>	<i>Agenda Item 11</i>

2818F To consider requests for Dispensation.

To be taken as above and members to be allowed to speak.

2819F To ask if members of the public, resident or employed within this Parish, have any intention to speak under any Agenda Items of this meeting (this will be to a maximum of 3 minutes)

There was one member present but did not wish to speak.

2820F To adopt the Notes of the Meeting held on 20th August 2024 as a true record and to resolve for the Chair to sign them.

Proposed by Cllr H Crawford, seconded by Cllr R McKinney, and

RESOLVED: To adopt the Notes of the Meeting held on 20th August 2024 as a true record and for the Chair to sign them

The clerk recorded 7 abstention.

2821F To receive reports, if any, by District/County Councillors or representatives on other Organisations.

Cllr H Crawford - reported that the works on the refurbishment of the bus station were now complete.

Cllr R Baker – reported that SKDC's battery collection had been put into operation and all residents had to do was to put used batteries in a bag and tie to the handle of their bin.

2822F To answer questions from Councillors

There were none.

2823F To adopt the period trial balance and bank reconciliation – month ending 31.08.24 (Month 05)

Proposed by Cllr B Johnson, seconded by Cllr Z Lane and unanimously

RESOLVED: To adopt the trial balance and the bank reconciliation – month ending 31.08.24

2824F To adopt the Income & Expenditure Budget Report – month ending 31.08.24

The clerk presented the Income & Expenditure report for the period to 31st August 2024.

Various Questions were posed by members. The clerk explained that all categories were in line with their respective budgets.

The clerk informed members that a training session would be held before the next Finance Meeting on 'Understanding the accounts documents'.

Proposed by Cllr H Crawford, seconded by Cllr N Eveleigh, and unanimously
RESOLVED: To adopt the Income & Expenditure report for the period to 31st August 2024

2825F To Approve accounts for payment

Proposed by Cllr B Johnson, seconded by Cllr A Willis, and unanimously
RESOLVED: To approve the accounts for payment as listed

2826F To receive a grant application from Dyke Village Hall Committee

The clerk presented the application for the Village Hall Committee:
Purpose of the grant: To perform repairs to the cladding at the exterior of the building.
Total project cost £6,000
Grant request £4,000

The latest accounts were provided for the Council.

Various members raised various questions with regard to the application. Cllr R Baker commented that committee were very active in the village and that he for one was grateful for their service. This was generally agreed upon by the members.

Proposed by Cllr A Willis, seconded by Cllr S Giullari, and unanimously
RESOLVED: To approve a grant of £4,000 to the Dyke Village Hall Committee

2827F To review cheque signatories for all Town Council accounts and approve an application for the provision of a debit card for Council use.

The clerk informed members that all accounts would be updated with the following amendments:

- 1) Removal of any past signatories no longer required.
- 2) The addition of Cllr N Oglesbee to all accounts
- 3) The addition of K Russon to be able to view all accounts

The clerk continued that it was necessary to acquire a debit card for council use to allow the purchase of necessary items not available on a credit basis. eg Petrol for Cemetery

The clerk confirmed that a policy would be put in place to control the use of the card.

Proposed by Cllr B Johnson, seconded by Cllr H Crawford, and
RESOLVED: To approve the amendments to the signatories as detailed above and to acquire a Town Council debit card.

2828F To receive information with regard to the 'SK Community Awards'.

The clerk informed members of the Community Awards that were in process organised by SKDC.

The clerk continued that one of the awards was in the name of the late Judy Smith and that it would be appropriate for an entry by the Town Council for that award.

Proposed by Cllr R McKinney, seconded by Cllr H Crawford, and

RESOLVED: To receive the above information and to make an entry for the 'Judy Smith' award.

2829F To receive information with regard TO THE Parish/Town Council Forums being run by SKDC.

The clerk informed members that SKDC would be holding the above forum AT THE Corn Exchange on Monday 14th October at 7.00pm.

Proposed by Cllr N Eveleigh, seconded by Cllr H Crawford, and

RESOLVED: To receive the above information.

2830F To receive with regard to the 'Safety & Security' of elected members.

The clerk had distributed a letter from SKDC informing members that if they experienced any instances of harassment in the course of performing their duty as a councillor they should inform the Police.

Proposed by Cllr B Johnson, seconded by Cllr B Baricz Hughes, and

RESOLVED: To receive the above information.

2831F To discuss any information which the Chair may legally bring to the Council's attention.

Cllr H Crawford:

- 1) Thanked all those that attended her Civic Sunday
- 2) Informed members that the Dyke Scarecrow event was planned for the 6th October
- 3) Informed members that her Civic Dinner would be on the 22nd November 2024

Due to their being no further items to discuss the chair brought the meeting to a close at 19.40hrs.