

**MINUTES OF A MEETING OF BOURNE TOWN COUNCIL HELD ON
TUESDAY 31 March 2015 at 7.05pm, at the SK Community Point, Bourne**

(Recorded by Deputy Town Clerk)

Present:

Chairman	Cllr B Russell			
Councillors	D Mapp	P Fellows	D Higgs	
	R McKinney	Mrs B Johnson	Ms J Kingman	
	Mrs P Moisey	P Knowles		

0 member of the public/press

Deputy Clerk I Sismey

15/096 APOLOGIES

Proposed Cllr P Fellows, seconded Cllr Mrs P Moisey and unanimously

Resolved: To approve the reasons of apologies for absence from
Councillors Mrs S Cliffe, T Holmes, C Pattison, Mrs J Smith and Mr JA Smith

15/097 TO RECEIVE DECLARATIONS OF INTEREST (Declarable Pecuniary Interests – DPI)

None were declared at this point

15/098 DISPENSATIONS – No requests had been received

15/099 MEMBERS OF THE PUBLIC WISHING TO SPEAK ON AGENDA ITEMS

There was no member of the public present at this point

15/100 TO ADOPT THE NOTES OF THE MEETING OF BOURNE TOWN COUNCIL HELD ON 17 FEBRUARY 2015 AS A TRUE RECORD AND FOR THE CHAIRMAN TO SIGN THEM

Proposed Cllr D Mapp, seconded Cllr Mrs B Johnson and unanimously

Resolved: To adopt the above mentioned Notes of the Meeting held on 17.02.15 as a true
Record and for the Chairman to sign them as minutes of the meeting.

15/101 TO RECEIVE THE NOTES/MINUTES OF THE STANDING COMMITTEES

- a) Highways & Planning – 17 February 2015 - no recommendations made outside delegated powers
- b) Amenities – 03 March 2015 – no recommendations made outside delegated powers
- c) Highways & Planning – 10 March 2015 - no recommendations made outside delegated powers
- d) Finance & General Purposes – 31 March 2015 - 7 recommendations made outside delegated powers

Proposed Cllr Mrs P Moisey, seconded Cllr Mrs B Johnson and unanimously

Resolved: To receive the above notes/minutes (a) through to (d) en bloc

15/102 TO ADOPT RECOMMENDATIONS MADE BY THE COMMITTEES AS FOLLOWS:

- 1) Ref - 1725F re Accounts for payment – to approve accounts for payment as presented at the Finance & General Purposes Committee meeting 17.03.15; total value £12,956.35

Proposed Cllr P Fellows, seconded Cllr D Mapp and unanimously

Resolved: To adopt the recommendation as recorded above

- 2) Ref – 1726F/B1 re Generic Tourism Signage (SL001137) - To approve Option 2 consisting of 4 smaller signs with 3 symbols each at an approximate cost of £1800 to Bourne Town Council

Proposed Cllr D Mapp, seconded Cllr R McKinney and unanimously

Resolved: To adopt the recommendation as recorded above

- 3) Ref – 1726F/B1 re Generic Tourism Signage (SL001137) - To approve for the signs to have the following symbols: T3 House of historic or architectural interest / T11 Restaurant / T160 Swimming pool or indoor water sports centre

Proposed Cllr Mrs B Johnson, seconded Cllr P Knowles and unanimously

Resolved: To adopt the recommendation as recorded above

- 4) Ref – 1727F re Record Management Policy - To adopt the document without amendments

Proposed Cllr Ms J Kingman, seconded Cllr R McKinney and unanimously

Resolved: To adopt the recommendation as recorded above

- 5) Ref – 1727F re Risk Management Policy - To adopt the document without amendments

Proposed Cllr Ms J Kingman, seconded Cllr D Mapp and unanimously

Resolved: To adopt the recommendation as recorded above

6) Ref – 1727F re Bourne Town Council Risk Assessment - To adopt the document with the amendment 'alternative backups to be kept off site'

Proposed Cllr R McKinney, seconded Cllr Mrs B Johnson and unanimously

Resolved: To adopt the recommendation as recorded above

7) Ref – 1728F/B1 re Neighbourhood Plan - To approve a budget of £2,000 to cover administration cost subject to appropriate accounts being held

Proposed Cllr Mrs B Johnson, seconded Cllr R McKinney and unanimously

Resolved: To adopt the recommendation as recorded above

15/103

TO APPROVE ACCOUNTS FOR PAYMENT

Payee	Item of Expenditure for meeting to be held on Tuesday 31 March 2015 (unless otherwise stated the power to incur the expenditure is the Local Government Act 1972 Section 111)	Gross Amount
Month 12	Gross Staff Cost for March 2015 - (LGA 1972 ss 112 & 214 & PHA 1936 s87) (LGPSR 1995)	£9,475.72
Dig Deep N'Try	Grant towards training cost (General Power of Competence)	£ 250.00
Bourne Bowls Club	Grant for new jacks and bowls gatherers (LGA 1972 S137)	£ 300.00
Home Start West Lincolnshire	Grant towards cost incurred within the Parish of Bourne (LGA 1972 S137)	£1,000.00
Butterfield Centre	Grant towards general running cost of centre (LGA 1972 S137)	£3,500.00
Travis Perkins	Inv 508 & 536 materials for building improvements/repairs	£ 30.62
Ricoh	Inv 56958 Copy charges Dec to end Feb.	£ 39.26
Progreen	Inv 47977 Grass Seeds	£ 66.00
Eon	Electricity supply to Chapel Dec to March	£ 19.78
BJ Roofing	Inv 0081 Emergency Repairs to Chapel roof	£ 774.00
Budd Gardening	Inv 001 Partial Grave digging re 23.2.15	£ 40.00
BT	Telephone, Broadband & Mobile usage March	£ 82.32
Homebase/A Townsend	Border Spade for grave digging	£ 14.94
Cllr Mrs H Powell	Mileage claim for attendance at training session re Neighbourhood Plan on 9.2.15	£ 49.50
Cash Purchases March	Petrol £67 , Publication re Neighbourhood Plan £1.60 Postage Stamps £241.78	£ 310.38
	Financial Year 1.4.15 - 31.3.16	
AVG / N Jacobs	Inv2802215536 Renewal of Internet Security Licence	£ 79.99
SKDC	A/C 60242810 Business Rates for Cemetery @ £1320 less small business relief of £1320	nil

The above invoices have been verified and cheques sent for some of the above

£16,032.51

Proposed Cllr Mrs B Johnson, seconded Cllr Ms J Kingman and unanimously

Resolved: To approve the above accounts for payment

15/104 TO CONSIDER QUOTATIONS RE GROUND PREPARATION AND SEEDING AT BOURNE CEMETERY

The Deputy Clerk explained that three quotations had been sought:

<i>Mumby Landscapes Ltd – Deeping Gate</i>	<i>£995.00 (exc vat)</i>
<i>TN Sneath & Sons – West Pinchbeck</i>	<i>£785.00 (exc Seed & vat)</i>
<i>Malc Firth Landscapes – Sutterton</i>	<i>Not Received</i>

It was felt, although not the cheapest, that Mumby Landscapes were the more experienced at this type of work.

Proposed Cllr P Fellows, seconded Cllr D Mapp and unanimously

Resolved: To accept the quotation from Mumby Landscapes Ltd

15/105 TO RECEIVE AUDIT DUE DATE OF 15 JUNE 2015 FROM EXTERNAL AUDITOR, GRANT THORNTON

Proposed Cllr B Russell, seconded Cllr D Mapp and unanimously

Resolved: To receive the above Audit Date

15/106 TOILET TWINNING – TO DISCUSS A REQUEST FROM BOURNE AND DISTRICT LADIES CIRCLE

Toilet Twinning is a charity that works towards the aim of providing basic sanitation in parts of the developing world where the infrastructure does not already exist. The aim is to provide safe and effective facilities and environment, which in turn promotes better health and engenders a virtuous circle. Ladies Circle has raised enough money for various activities to purchase a toilet block at a school and would very much like to twin it with the toilet at the Community Point in Bourne, as the people of the town helped to raise the money. Information is available www.toilettwinning.org

Various discussion surrounded this topic but it was generally felt that this was a tremendous initiative and should be applauded.

Proposed Cllr P Fellows, seconded Cllr Ms J Kingman and unanimously

Resolved: To approve the above and inform the Ladies Circle that the Town Council is happy for them to twin with the toilet at the Community Point

15/107 TO DISCUSS ANY INFORMATION, WHICH THE CHAIRMAN MAY LEGALLY BRING TO THE COUNCIL'S ATTENTION

The Deputy Clerk informed the members that information had been received from the *Len Pick Trust* with regard to the placing of a 24hr defibrillator in the Town possibly on the Town Hall. The trust were looking to see if the Town Council would support this initiative.

Cllr B Russell commented that although a good idea if it was to be fixed to the Town Hall then permission should be sought from Lincolnshire County Council.

Cllr P Knowles asked that when this takes place we should seek to publicise it so that the public are aware.

Proposed Cllr Mrs B Johnson, seconded Cllr Ms J Kingman and unanimously

Resolved: To confirm to the Len Pick Trust that the Town Council fully support the introduction of a 24hr defibrillator in the Town Centre.

There being no further items the Chairman declared the meeting closed at 7.17pm