

**MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF
BOURNE TOWN COUNCIL HELD ON TUESDAY 11th JULY 2023 at 7:00PM AT THE COUNCIL
OFFICES, 3 ABBEY ROAD, BOURNE**

Present	Chair	S Mallett			
	Councillors	H Crawford	B Johnson	A Kelly	R McKinney
		Z Lane	N Eveleigh	R Baker	A Willis

(Recorded by Town Clerk)

2668F To receive/approve reasons for Apologies for Absence

Proposed by Cllr H Crawford, seconded by Cllr A Willis and unanimously

RESOLVED: To receive/approve reasons for Apologies for Absence from Cllr's P Fellows
And C Pattison.

2669F To receive Declarations of Interest in accordance with The Localism Act 2011

Cllr B Johnson

Non-Pecuniary

Agenda Item 15

2670F To consider requests for Dispensation

Cllr B Johnson

Agenda Item 12/14

To Speak not vote

2671F To ask if members of the public, resident or employed within this Parish, have any intention to speak under any Agenda Items of this meeting (this will be to a maximum of 3 minutes)

There were two members of the public present but they did not wish to speak.

2672F To adopt the Notes of the Meeting held on 28th March 2023 as a true record and to resolve for the Chair to sign them.

Proposed by Cllr H Crawford, seconded by Cllr R Baker,

RESOLVED: To adopt the Notes of the Meeting held on 28th March 2023 as a true record and for the Chair to sign them.

The clerk recorded two abstentions

2673F To Elect a Vice Chair for the year 2023/2024

The chair asked for nominations and the following were recorded.

Cllr R McKinney – Proposed Cllr A Kelly, Seconded Cllr A Willis

Cllr C Pattison – Proposed Cllr R Baker, Seconded Cllr B Johnson

A private ballot took place and the following recorded.

Cllr R McKinney elected vice chair for the year 2023/2024

2674F To receive reports, if any, by District/County Councillors or Representatives on other Organisations

Cllr A Kelly – Reported that the District Council were investing in a further refuse bin for paper and card recycling. The bin would have a purple lid and would the roll out would start towards the end of October for collections to start at the end of Jan/Feb 2024.

Cllr Kelly added that if the household had little or no space for a further bin then it could be shared with a neighbour.

Cllr Eveleigh asked how would the District Council deal with situations where residents were of the opinion that there was no space for a further bin.

Cllr Baker responded that the District Council would send out an officer to the address to assess the situation.

Proposed by Cllr B Johnson, seconded by Cllr H Crawford and unanimously

RESOLVED: To receive the above report

Cllr B Johnson – Reported that she had attended a meeting with regard to the possible future Use of Twenty Village Hall. She stated that a new committee had been formed and that a report was being prepared on the integrity of the building. Cllr Johnson informed members that she would attend future meetings but not get too involved.

Proposed by Cllr R Baker, seconded by Cllr N Eveleigh and unanimously

RESOLVED: To receive the above report

2675F To answer questions from Councillors

None had been received.

2676F To adopt the period trial balance and bank reconciliation – month ending 30.04.23

The clerk explained his concerns that although statutorily he had to present the above documents to the Council it was a pointless exercise if the members did not fully understand them. It was agreed by all that a formal training session would take place before the next scheduled Finance meeting and then adoption could take place.

Proposed by Cllr R McKinney, seconded by Cllr R Baker

RESOLVED: To receive the above reports but not to adopt until further training has taken place.

2677F To adopt the period trial balance and bank reconciliation – month ending 31.05.23

Proposed by Cllr R McKinney, seconded by Cllr R Baker

RESOLVED: To receive the above reports but not to adopt until further training has taken place.

2678F To adopt the period trial balance and bank reconciliation – month ending 30.06.23

Proposed by Cllr R McKinney, seconded by Cllr R Baker

RESOLVED: To receive the above reports but not to adopt until further training has taken place.

2679F To adopt the Income & Expenditure Budget Report – month ending 30.06.23

The clerk explained that all areas showed positively against budget at this stage of the year except those that are charged on an annual basis. The clerk continued that the format was to try and show the state of the Council's finances on one sheet against budget.

Proposed by Cllr A Willis, seconded by Cllr H Crawford

RESOLVED: To adopt the Income & Expenditure Budget Report – month ending 30.06.23

2680F To approve accounts for payment

Proposed by Cllr H Crawford, seconded by Cllr A Willis, and unanimously.

RESOLVED: To approve accounts for payment as listed.

2681F To discuss/approve a grant request from Carers Sitters Service

This item was deferred to a future meeting.

2682F To receive an update on the progress of the 'Skatepark for Bourne'.

The clerk reported that as all members were aware although not fully completed the park had been opened at the end of May.

So far all feedback had been good and regular checks were made on the facility.

The clerk continued that the Heras fencing had now been purchased by the Town Council and the hired fencing taken off site.

An official opening would take place on the 20th August and further information would be made available to the members before the end of July.

Proposed by Cllr A Willis, seconded by Cllr H Crawford and unanimously

RESOLVED: To receive the above update

2683F To receive an update on the works to the changing room block on the recreation ground

The clerk reported that the works would now be undertaken by the Town Council after seeking permission from the two funders BUC and the Len Pick Trust.

The state of disrepair was of concern to the members and they were of the opinion that going forward the members should be should be incorporated into a rota to carry out frequent inspections.

Proposed by Cllr H Crawford, seconded by Cllr R Baker

RESOLVED: To receive the above update

2684F To receive an update on the proposed 'Changing Places' facility.

The clerk informed members that this matter was currently in the hands of the Council's solicitors but was slowly progressing.

Proposed by Cllr A Kelly, seconded by Cllr B Johnson

RESOLVED: To receive the above information.

2685F To approve amendments to the Town Councils bank mandate.

The clerk informed members that further signatories' needed to be added to the Council's bank mandate following the retirement of Councillors at the last election in May.

Proposed by Cllr B Johnson, seconded by Cllr N Eveleigh

RESOLVED: That all chairs of standing committees should be added to the mandate.

2686F To discuss any information which the Chair may legally bring to the Council's attention

Cllr Crawford informed members of the CA dinner dance and that tickets needed to be purchased by the 16th August priced £35.00.

Cllr Z Lane was concerned about the state of the Bus Station – The clerk informed members that discussions had already started with regard to its renewal. Cllr Crawford asked that a meeting should be arranged with SKED to include interested parties.

Cllr Kelly informed members of Father Chris Atkinson's departure at the end of July.

Cllr Baker reminded members of the Planning Meeting on the 20th July with regard to the Aldi application.

Cllr Mallett wanted to agree a date for the Finance training – Tuesday 3rd October 6.30pm

Cllr Johnson informed members that she was in the process of organising a St Georges Day parade for next April.

Due to their being no further items to discuss the chair brought the meeting to a close at 20:13hrs.