

**MINUTES OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE OF BOURNE TOWN COUNCIL HELD ON TUESDAY 19<sup>TH</sup> JULY 2022 at 7:00PM AT THE COUNCIL OFFICES, 3 ABBEY ROAD, BOURNE**

<b>Present</b>	<b>Chair</b>	<b>P Knowles</b>			
	<b>Councillors</b>	B Johnson	A Kelly	R McKinney	S Mallett
		H Crawford	D Mapp	A Willis	

(Recorded by Town Clerk)

**2578F To receive/approve reasons for Apologies for Absence**

Proposed by Cllr D Mapp, seconded by Cllr H Crawford and unanimously

**RESOLVED:** To receive/approve reasons for Apologies for Absence from Cllr's J Kingman, J Reid, J Smith, P Fellows, C Pattison, B Russell and R Reid.

**2579F To receive Declarations of Interest in accordance with The Localism Act 2011**

*Cllr B Johnson*

*Non-Pecuniary*

*Agenda Item 14*

*Cllr D Mapp*

*Non-Pecuniary*

*Agenda Item 14*

**2580F To consider requests for Dispensation**

*Cllr B Johnson*

*Agenda Item 14*

*To Speak not vote*

*Cllr D Mapp*

*Agenda Item 14*

*To Speak not vote*

**2581F To elect a vice Chair for the year 2022/2023**

The chair explained that although not present Cllr R Reid had put his name forward for the Position.

And with no other nominations:

Proposed by Cllr D Mapp, seconded by Cllr R McKinney and unanimously

**RESOLVED:** To elect Cllr R Reid as Vice Chair Finance & General Purposes for the year 2022/2023

**2582F To ask if members of the public, resident or employed within this Parish, have any intention to speak under any Agenda Items of this meeting (this will be to a maximum of 3 minutes)**

*There were no members of the public present.*

**2583F To adopt the Notes of the Meeting held on 17<sup>th</sup> May 2022 as a true record and to resolve for the Chair to sign them.**

Proposed by Cllr B Johnson, seconded by Cllr S Mallett,

**RESOLVED:** To adopt the Notes of the Meeting held on 17<sup>th</sup> May 2022 as a true record and for the Chair to sign them.

**2584F To receive reports, if any, by District/County Councillors or Representatives on other Organisations**

*Cllr H Crawford reported on two items:*

1) *That the redesigned proposal from Downing with regard to the 'Limes Farm' solar farm proposal was now half the original size.*

2) *As the UK Shared Prosperity Fund is on the agenda at Full Council members should be thinking of projects that can be put forward.*

*Cllr McKinney asked for guidelines to be forwarded to all Councillors.*

**2584F To answer questions from Councillors**

*None Received*

**2585F To adopt the period trial balance and bank reconciliation – month ending 30.04.22**

Proposed by Cllr H Crawford, seconded by Cllr D Mapp

**RESOLVED:** To adopt the period trial balance and bank reconciliation – month ending 30.04.22

**2586F To adopt the period trial balance and bank reconciliation – month ending 31.05.22**

Proposed by Cllr A Willis, seconded by Cllr R McKinney

**RESOLVED:** To adopt the period trial balance and bank reconciliation – month ending 31.05.22

**2587F To adopt the period trial balance and bank reconciliation – month ending 30.06.22**

The clerk presented the bank reconciliation to the members and explained that he had added the Skate Park account as a separate item on the reconciliation.

Proposed by Cllr H Crawford, seconded by Cllr A Willis

**RESOLVED:** To adopt the period trial balance and bank reconciliation – month ending 30.06.22

**2588F To adopt the Income & Expenditure Budget Report – month ending 30.06.22**

The clerk explained the report to the members and emphasised that all categories should currently only represent 25% of the annual budget unless constituted a one off cost. All categories were within the given parameters.

Proposed by Cllr H Crawford, seconded by Cllr B Johnson

**RESOLVED:** To adopt the Income & Expenditure Budget Report – month ending 30.06.22

**2589F To approve accounts for payment**

Proposed by Cllr A Willis, seconded by Cllr H Crawford, and unanimously.

**RESOLVED:** To approve accounts for payment as listed

**2590F To receive an update on the progress of the ‘Skatepark for Bourne’.**

The clerk informed members that progress was continuing and that the following was outstanding:

- 1) Completion of the Novation Paperwork
- 2) Agreement of the final design
- 3) Signing of the Lease and the agreement to lease
- 4) Start date

Proposed by Cllr D Mapp, seconded by Cllr R McKinney

**RESOLVED:** To receive the above update

**2591F To receive an update with regard to the Queens Platinum Jubilee costs**

The clerk informed members that the final costs were now being presented and that when complete a final summary would be presented to Council and also to those stakeholders who had provided funds.

Proposed by Cllr H Crawford, seconded by Cllr R McKinney

**RESOLVED:** To receive the above update

**2592F To ratify the clerk's decision to spend £2,500.00 to make urgent repairs to the Cemetery Chapel roof.**

The clerk explained to members that the Cemetery Chapel roof had significantly degenerated Over the past few months and was in need of emergency repairs. The clerk continued that he Had met with Messenger BCR, a specialist conservation company, and received a quote of £2,500 to complete the immediate repairs.

Proposed by Cllr H Crawford, seconded by Cllr A Willis

**RESOLVED:** To ratify the clerks decision to spend £2,500 on the Cemetery Chapels roof.

**2593F To receive further information with regard to the proposed 'Limes Farm 'Solar Development**

The clerk informed members that as mentioned by Cllr Crawford earlier in the meeting, the Proposed development has now been redesigned and another meeting has been proposed. The clerk awaits details.

**2594F To discuss any information which the Chair may legally bring to the Council's attention**

*Due to their being no further items to discuss the chair brought the meeting to a close at 19:41hrs.*