

**MINUTES of an EXTRAORDINARY MEETING OF BOURNE TOWN COUNCIL held on Tuesday 20 January 2015 at 8.09pm, at the SK Community Point, Bourne**

(Recorded by Town Clerk)

**Present:**

<b>Chairman</b>	Cllr B Russell		
<b>Councillors</b>	Mrs S Cliffe	P Knowles	Mrs H Powell
	P Fellows	D Mapp	Mrs J Smith
	T Holmes	R McKinney	JA Smith
	Mrs B Johnson	Mrs P Moisey	0 member of the public/press
<b>Town Clerk</b>	Mrs N Jacobs		
<b>Deputy Clerk</b>	I Sismey		

**15/080 APOLOGIES**

*Proposed Cllr T Holmes, seconded Cllr P Knowles and unanimously*

**Resolved:** To approve the reasons of apologies for absence from Councillors D Higgs, Ms J Kingman and C Pattison

**15/081 TO RECEIVE DECLARATIONS OF INTEREST (Declarable Pecuniary Interests – DPI)**

None were declared at this point, as members have a long standing dispensation with regards to budgeting and council tax calculations.

**15/082 TO ADOPT THE NOTES OF THE MEETING OF THE COUNCIL, HELD ON 06 JANUARY 2015 AS A TRUE RECORD AND FOR THE CHAIRMAN TO SIGN THEM**

*Proposed Cllr T Holmes, seconded Cllr Mrs P Moisey and unanimously*

**Resolved:** To adopt the above mentioned Notes of the meeting held on 06.01.15 as a true record and for the Chairman to sign them as the Minutes of this meeting

**15/083 TO RECONSIDER THE BUDGET and PRECEPT CALCULATIONS for the YEAR 2015-16**

Members were in receipt of correspondence between the Clerk and SKDC regarding the council's disapproval of the methodology used and confirmation that Bourne Town Council would now be receiving a grant of £5,339 instead of only £844.

Cllr Holmes requested that a vote of thanks for bringing the issue of the Council Tax Support Grant to the attention of the Town Council and congratulations to the Clerk for the letter which resulted in a very satisfactory outcome be recorded in these minutes.

Cllr B Russell added his congratulations to the manner in which the letter had been written.

Members were provided with further draft Budget and Precept calculations and Version 3 resulting in an increase in line with the September RPI of 2.71% was favoured.

Following some further discussion it was

*Proposed Cllr T Holmes, seconded Cllr Mrs P Moisey and unanimously*

**Resolved:** To adopt the Budget and Precept calculations resulting in a

Precept of	£132,125
Plus Council Tax Support Grant	<u>£ 5,339</u>
Total	£137,464 = £26.54/Band D-equivalent house

With individual Budget figures as follows:

<b>Amenities Expenditure</b>	<b>BUDGET 2015-16</b>
<b>Cemetery</b>	
Tools & Equipment	£ 1,200
Horticulture & Trees	£ 3,100
Petrol & Oil	£ 600
Cemetery Misc	£ 300
Utilities	£ 1,200
Telephone	£ 180
Waste Management	£ 1,800
Building & Maintenance	£ 5,000
Ground Maintenance	£ 4,080

H&S Requirements	£	500
Grave Digging	£	1,400
<b>Total Cemetery Budget</b>	<b>£</b>	<b>19,360</b>
Allotment Cost	£	1,200
Christmas Lights	£	7,000
Bourne in Bloom (S137)	£	1,200
Amenities Contingency	£	2,000
<b>Total Expenditure Budget for Amenities</b>	<b>£</b>	<b>30,760</b>

General Expenditure Budget	BUDGET 2015-16	
Insurance	£	3,000
Audit External & Internal	£	1,000
Donations / Section 137	£	8,000
Stationery / Administration	£	2,000
Subscription	£	2,000
BTC occupied premises	£	3,100
Telephone / Fax / Broadband	£	700
Postage	£	600
Mayor's Allowance	£	2,069
Training Costs	£	1,500
Communications	£	1,000
Public Toilets	£	500
Gross Staff Costs (overall)	£	129,651
Election Cost	£	10,000
H&S/DDA -compliance general	£	2,000
General Contingency	£	35,000
<b>Subtotal excl Earmarked Res.</b>	<b>£</b>	<b>202,120</b>
Earmarked Reserves (Leisure)	£	9,000
Earmarked Reserves (Cemetery)	£	155,000
Earmarked Fund 11-18yr old S137	£	4,818
Earmarked for B in Bloom S137	£	195
<b>Total General Expenditure Budget</b>	<b>£</b>	<b>371,133</b>

BUDGETED INCOME FOR THE FINANCIAL YEAR 2015 - 2016		
Bank Interest	£	1,500
Toilet Income	£	1,000
Grant for Community Cleaner	£	2,000
<b>General Income Budget</b>	<b>£</b>	<b>4,500</b>
Cemetery	£	23,000
Allotments	£	2,150
<b>Total Income Budget</b>	<b>£</b>	<b>29,650</b>

#### PRECEPT & COUNCIL TAX CALCULATION FOR 2015 - 16

Amenities Budget of Expenditure	£	30,760
General Budget of Expenditure - Incl. Contingencies but excluding Earmarked Reserves	£	202,120
<b>Plus</b> adjustment to Earmarked Reserves	£	1,000
<b>Total Budgeted Expenditure</b>	<b>£</b>	<b>233,880</b>
Less Estimated Carry Over (excl. earmarked reserves)	£	66,766
Less Budgeted Income	£	29,650
<b>PRECEPT before Grant</b>	<b>£</b>	<b>137,464</b>
Less Government Grant passed on from SKDC	£	5,339
<b>PRECEPT to be levied through Council Tax</b>	<b>£</b>	<b>132,125</b>
Band D Equivalents after reduction of LCTS	4978.27	houses
<b>COUNCIL TAX for 2015-16</b>	<b>£</b>	<b>26.54</b> 2.71%

**Adopted by Bourne Town Council on 20 January 2015**

There being no further items the Chairman declared the meeting closed at 8.23pm